Elementary Assistant Teacher

Presidio Knolls School seeks an Elementary Teaching Assistant to join our faculty.

About Presidio Knolls School
PKS was founded on the idea that a progressive educational model can be combined with rigorous Mandarin immersion to create a vibrant, innovative school where children will thrive in a joyful environment. Since 2008, we have grown rapidly and established a unique position in the Bay Area's independent school community and now enroll approximately 400 students in Preschool through Grade 8.

The progressive philosophy of Presidio Knolls School embraces kids as co-collaborators in their education, valuing their voice and agency to shape their own learning journey. The school has a commitment to social-emotional learning that permeates the culture of the school.

The PKS curriculum is project-based and interdisciplinary. Units of Exploration integrate math, science, social studies, art, drama, and movement around overarching topics of inquiry in English and Chinese, contextualizing all learning through a real-world lens. Critical to this approach is hands-on, experiential instruction. As such, learning often takes place outside of the classroom.

Elementary Assistant Teacher
The Elementary Teaching Assistant works closely with assigned grade room teachers as to support the goals of the class and provide supervisory assistance of children.

This is a full-time, non-exempt position working 40 hours Monday to Friday from 8:00am – 4:00pm, and reports to the Head of Elementary.

Responsibilities
- Work with the team to create daily open-ended activities which encourage questioning, problem solving, language, creativity, and concept forming in young children.
- Interact with children using positive, supportive, respectful, and open-minded attitude, language and tone.
- Maintain visual and auditory supervision of children at all times to ensure their safety in the classroom, on the playground, and on field trips.
- Encourage children to develop friendships through play, language, games, and activities.
- Support children to build critical and creative thinking skills through inquiry, observation, and experimentation.
- Support children's social and emotional growth.
- Desire to learn, collaborate, and grow both on a team and individually.
- Support early care and dismissal activities.
- Participate in reflection and coaching activities.
- Performs other duties as directed.

Skills & Qualifications
- Joy in working with children and assisting their progress.

- Bachelor's Degree in education or a related filed, or in the process of obtaining preferred.
- At least 6 months teaching experience desirable.
- Contagious enthusiasm and charisma, the ability to engage and inspire students, parents, and colleagues.
- Fluent in Mandarin and English.
- Knowledge of Progressive Education preferred.
- Strong knowledge of child development and a passion to grow in the field.
- A commitment to reflective practice, and an openness to continual professional development.
- Contagious enthusiasm and charisma; the ability to engage and inspire students, parents, and colleagues.
- Creativity, excellent multitasking skills, and ability to thrive in an entrepreneurial start-up environment.
- Outstanding verbal, written and interpersonal communication skills.

Application
Interested and qualified candidates should email a cover letter and a resume to employment@presidioknolls.org. Please state the position of "**Elementary Teaching Assistant"** in the email subject line.

Compensation
PKS offers a competitive compensation package commensurate with qualifications and experience. Pay range is $20 - $32.50 per hour commensurate with experience. Full benefits are available.

Presidio Knolls School offers equal opportunity to all, and does not discriminate on the basis of race, color, and national origin, ethnicity, age, sex or disability or other protected class status under any applicable laws. Employment will be contingent on successful completion of a background check.